MONEY COLLECTION FORM

Any money (such as: field trip money, spirit wear, or fundraiser money) collected by the teacher from the students must be turned in to Carole daily. The money must be counted before turning it in to the office.

Name of staff member______________________________________________

Activity Account________________________________________________________

For______________________________________________________________

Amount turned in: ___________________________________

Date:______________

*If you want to keep a record of this transaction, please photocopy this form or take a picture of it.

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